

## **Guideline of Reviewing Manuscript**

Upon reviewing, the reviewer (or called “referee”) shall send the suggestion for decision as well as comments to the handling editor in two weeks.

The reviewer is requested to offer decision comments preceded by a summary stating suggestion: “accept as is”, “acceptable after minor revision”, “reconsideration for publication after major revision” or “rejection”.

The suggestion for decision shall be made based on the following evaluation points:

1. Does the manuscript contain new and significant information to justify publication?
2. Is the purpose of the study significant? Is the problem clearly stated in the manuscript?
3. Are the experimental and/or theoretical methods described comprehensively?
4. Are the interpretations and conclusion justified by the results?
5. Is the abstract concise?
6. Is the language acceptable?

Additionally, the reviewer is requested to offer a view regarding the manuscript structure such as paper size, the number of figures and tables.

The decision comments shall be typically comprised of the following sections.

1. Brief overview of the study in a few sentences.
2. Reviewer’s remarks regarding the evaluation points 1-6 described above.
3. Suggestion for decision.
4. Other minor notes such as typographic errors

For Review of Revised Paper, the reviewer shall read the authors’ reply to the reviewer’s comments to the last version well, and offer the remark regarding the replies or rebuttal as well as suggestion for decision to the handling editor.